

AY 2018

Application Guidelines for the Nagoya
University Graduate School of Economics
(Master's Program)

Second Round

Nagoya University
Graduate School of Economics

B4-5 (700) Furo-cho, Chikusa-ku, Nagoya-shi, 464-8601

☎ (052)789-2357 (admissions staff)

School / Graduate School of Economics website:

<http://www2.soec.nagoya-u.ac.jp>

Admissions Policy

We hope all students having basic linguistic ability and fundamental analytical facility will come to Nagoya University to cultivate person in the field of economics with outstanding ability to make policy proposals and superior sense of ethics.

Educational Goal

Applicable Ability

Research Ability

Emergency contact information

In the event that the examination schedule, selection process, etc. changes due to a disaster, an epidemic of infectious diseases, or other unavoidable circumstances, we will provide updated information on the following website; please be sure to check it prior to application or examination.

School / Graduate School of Economics Website

URL: <http://www2.soec.nagoya-u.ac.jp/>

Contact

Admissions Staff, the Graduate School of Economics (Tel: 052-789-2357)

Application Guidelines for the Nagoya University Graduate School of Economics (Master's Program) Second Round

The Graduate School of Economics invites students to apply for admission into the Master's Program for the 2018 academic year according to the terms and conditions specified below:

November 2017

Nagoya University Graduate School of Economics
B4-5(700), Furo-cho, Chikusa-ku, Nagoya-shi, 464-8601
TEL: 052-789-2357

1. Eligibility Requirements

Persons who fall under one of the items below, and will be able to dedicate themselves to academics:

- (1) Persons who have graduated from a university or are scheduled to graduate by March 31, 2018;
- (2) Persons to whom a bachelor's degree has been granted or is scheduled to be granted by March 31, 2018, under the provisions of Article 104, Paragraph (4) of the School Education Act;
- (3) Persons who have completed, or are scheduled to complete by March 31, 2018, 16 years of education in a foreign country;
- (4) Persons who have completed, or are scheduled to complete by March 31, 2018, 16 years of schooling in a foreign country by taking courses in Japan offered by a school in such foreign country through distance education;
- (5) Persons who have completed, or are scheduled to complete by March 31, 2018, a course of study in Japan offered at an educational institution which is positioned under the schooling system in a foreign country as offering university programs (limited to those which persons who have completed the program are treated as having completed 16 years of schooling in said foreign country) and is designated separately by the Minister of Japan's Ministry of Education, Culture, Sports, Science and Technology (MEXT);
- (6) Persons who have been granted, or are scheduled to be granted by March 31, 2018, a degree equivalent to a bachelor's degree upon completion of a course of study that consists of at least three years of study at a foreign university or other foreign schools (limited to those whose comprehensive situation of educational and research activities have either received evaluation from a person who was authorized by the corresponding country's government or related institutions, or have been separately designated by the Minister of MEXT as being equivalent to such; includes completing said course of study in Japan offered by said foreign schools via distance education, and completing courses offered by educational institutions which are positioned under the schooling system in said foreign country and have been designated separately as set forth in the preceding item);
- (7) Persons who have completed a specialized course of study at a specialized training college that has been designated separately by the Minister of MEXT after the day prescribed by him or her, or are scheduled to complete by March 31, 2018 (limited to a course consisting of at least four years of study and meeting other criteria prescribed by the Minister of MEXT);
- (8) Persons designated by the Minister of MEXT (The Ministry of Education, Science and Culture Public Notice No. 5 of 1953);
- (9) Persons who will be at least 22 years of age on March 31, 2018, and who have been recognized by the Graduate School of Economics via individual screening of eligibility for admission as having academic ability equal to or higher than that of university graduates.

* Persons who wish to submit an application under eligibility (8) above must contact the admissions staff at the Graduate School of Economics by December 8, 2017(Fri.)

Persons who wish to submit an application under eligibility (9) above must be screened for their qualifications. Therefore, please contact the admissions staff at the Graduate School

of Economics by December 8, 2017(Fri.)
Admissions Staff, Graduate School of Economics (Tel: 052-789-2357)

2. Number of Students to be Admitted

Department of Socio-Economic System: limited

Department of Industrial Management System: limited

3. Application Submission Period

From December 20 (Wed.) until 4 p.m. on

December 26 (Tue), 2017

Applications must be sent by mail and will only be accepted if received by 4 p.m. on
December 26 (Tue).

4. Application Documents

(1) Application Form: The Graduate School of Economics will provide a form.

(2) Curriculum Vitae: The Graduate School of Economics will provide a form.

(3) Test Admission Ticket: The Graduate School of Economics will send a test admission
ticket to each examinee on December 27, 2017.

(4) Photo Card: Front-facing, upper body photograph without a hat (3 x 4 cm), taken within
the past 3 months

(5) Self-addressed envelope for receiving the test admission ticket:

Applicant's return address, postal code, and name must be written on the
envelope provided by the graduate school, and a stamp for express mail (362
yen) must also be attached on it.

(6) Self-addressed envelope:

For notifying applicants of the results of the first stage examination (subject
examination). Applicant's return address, postal code, and name must be
written on the envelope provided by the graduate school, and a stamp for
express mail (362 yen) must also be attached on it.

(7) Address Label for Notification: Applicant's address and name must be written on the
form provided by the graduate school.

(8) Free Essay: No more than two pages, with a theme chosen freely according to your own
research interests; use the form provided by the graduate school.

(9) Academic Transcript: Transcript issued and sealed by the university most recently
attended.

(10) Certificate of Graduation (or expected graduation):

Persons who fall under eligibility (2) above must submit a certificate of
graduation (or expected graduation).

(11) Documents which prove English proficiency:

The results notification of one of the following proficiency tests must be
submitted: TOEFL-iBT, TOEIC, or IELTS. The results notification shall be
valid only when the examination date is after December 20, 2015.

Please be aware of the following matters when submitting.

[TOEFL-iBT]

Applicants must submit both (i) and (ii) below.

(i) Official Score Report:

Applicants must complete designated procedures in order that the
graduate school can receive the score from ETS (in the USA) by the last
day of the application period. The school code for our graduate school is
"1614".

(ii) Test Taker Score Report (copy) or Examinee Score Report (copy):

Applicants must submit it together with other application documents
when applying.

[TOEIC]

Official Score Certificate (original):

Applicants must submit it together with other application documents when
applying. TOEIC-IP test scores will not be accepted.

[IELTS]

Test Report Form (original) for the IELTS (Academic Module) test:

Applicants must submit it together with other application documents.

IELTS (General Training Module) test shall not be accepted.

Persons whose mother tongue is English must contact the admissions staff at the Graduate School of Economics prior to application.

* International Students must submit documentation by which their nationality, status of residence and period of stay can be verified, such as a Residence Card (double-sided copy), Certificate of Residence issued by the head of the city, town, or village of residence (limited to those in which applicant's nationality, status of residence and period of stay are stated), Certificate of Registered Matters of Foreign Resident (limited to those whose period of stay has not expired), or a copy of their passport.

In addition, contact the admissions staff at the Graduate School of Economics prior to application.

5. Application Procedures

- (1) Applicants must send the application documents stated in the above paragraphs together with an examination fee of 30,000 yen to the Graduate School of Economics by mail. The examination fee must be paid in the form of a standard postal money order of 30,000 yen, made at a post office, with the recipient and other columns left blank.
- (2) Application documents must be enclosed in the envelope with the attached address label provided by the Graduate School of Economics, and then sent by registered mail to the Graduate School of Economics, arriving no later than 4 p.m. on December 26, 2017 (Tue.).
- (3) Persons who graduated or are scheduled to graduate from the School of Economics do not need to submit the documents specified in preceding paragraphs (9) and (10).
- (4) No changes may be made to application documents once the application procedures have been completed. Furthermore, the examination fee may not be refunded.

6. Selection Process, Date and Location

(1) The First Stage Examination

(Subject Examination) (Meeting time: 9:30 a.m.)

Late arrivals will be permitted to take the examination only if they arrive within 30 minutes following the start of the examination.

Date	Time	Subject			Location	
January 22 2018 (Mon.)	10:00~12:00	Essay	Socio-Economic System	Track A: Micro/Macroeconomics Track B: Political Economy / Economic History Track C: Economic Policy	There will be two questions available for each track. The examinee must select at least one question from the department to which he or she has applied, for a total of two selected questions.	Graduate School of Economics
			Industrial Management System	Track D: Business Administration Track E: Accounting		

(Foreign Language Examination)

Submitted documents which prove English proficiency will be used for screening.

Subject examination results will be posted at the entrance of the School/Graduate School of Economics on February 7, 2018(Wed.) at 6 p.m. (scheduled), and from February 8, 2018 will also be made available on the School/Graduate School of Economics Website.

The results will also be sent individually to examinees at this time. However, if your

results have not arrived by February 14, 2018(Wed.), please contact the Nagoya University Graduate School of Economics Admissions Staff. (Tel: 052-789-2357)

- (2) The Second Stage Examination: Oral Examination (Only those who have passed the first stage examination)

February 19, 2018(Mon.), from 10 a.m. at the Graduate School of Economics. (Meeting Time: 9:30 a.m.)

Examinees will not be able to take the exam if they arrive late by more than 30 minutes from the meeting time.

During the oral exam, examinees will be questioned on their broader academic knowledge based on their free essay submitted. In addition, if proficiency in a foreign language is necessary for the examinee's research, this proficiency will be confirmed.

7. Notification of Selection Results

(1) Date and Time: February 21, 2018 (Wed) 6 p.m. (scheduled)

(2) Place: At the entrance to the School/Graduate School of Economics

(3) Notification: The results will be posted at the above place, and from February 22, 2018 (Thurs) will also be made available on the School/Graduate website. The results will also be sent individually to examinees at this time

8. Student Payments (Entrance Fee, Tuition, etc.)

Enrollment Fee: 282,000 yen (Estimated Amount)

Tuition for First Semester: 267,900 yen (Annual Amount: 535,800 yen) (Estimated Amount)

In addition, should any changes be made to Student Payment amounts upon or during enrollment, the new payment amounts will apply from the date on which the changes are made.

9. Handling of Personal Information

(1) Personal Information shall be handled appropriately in accordance with the “Act on the Protection of Personal Information Held by Independent Administrative Agencies, etc.” and the “Nagoya University Rules on the Protection of Personal Information”.

(2) Personal Information obtained during the application process such as the applicant's name, address, date of birth, etc. shall be used only for the purposes of admissions selection, notification of results, and entrance procedure related affairs.

(3) Personal information obtained during the application process and admission evaluation results of admissions selection will be used to improve future selection procedures. Furthermore, the personal details of applicants admitted to Nagoya University will be used for: i) academic affairs (student registration, academic advising, etc.); ii) student support services (health care, career services, tuition exemption, scholarship applications, etc.); and iii) tuition fee payment.

10. Applicants with Special Needs

Applicants with disabilities or other special needs who require special accommodations at the exam location must notify the admissions staff of the Graduate School of Economics of their needs, with the following documents (1)-(3), by December 8, 2017 (Fri)

(1) Exam Accommodations Request Form (Describe the disability, the specific accommodations desired, and the reasons said accommodations are requested; free format, Size A4)

(2) Medical Certificate issued by a medical doctor describing the status of the disability, Disability Certificate, etc. (Copies allowed)

(3) Supplementary statements from 3rd parties who are familiar with the status of the disability of the applicant (Observations or opinions from specialists or relevant personnel at the applicant's alma mater, etc.) Furthermore, applicants may submit additional documentation as appropriate.

If you would like to consult with us regarding the admissions process or your studies after your enrollment, please inquire with us before the application deadline.

11. Other

- (1) For other, more detailed information, please contact the admissions staff at the Graduate School. If you contact by mail, include a self-addressed stamped envelope.
- (2) Notifications regarding enrollment procedures will be sent to successful candidates after decisions have been made. (Enrollment procedures: Tuesday, March 27, 2018 (Scheduled))